

SUBMISSION CHECKLIST

QM Product (01/30/2024 version)

Email this form and supporting documents to email box aaaloan@aaalendings.com.

Loan Submission Date		Sales Rep.	
Broker Information			
Company Name		Company NMLS#	
Mortgage Loan Officer		Broker ID	
Loan Officer E-mails		Loan Officer Phone	
Processor Name		MLO NMLS#	
Processor Emails		Processor Phone	
Borrower Information			
Borrower's Name			
Email			
Property Information			
Property Address			
Estimated Value		Purchase Price (If Purchase)	
Loan Information			
Loan Amount		Loan Program	
Rate		LTV/CLTV	
Property Type		Loan Terms	
Occupancy		FICO	
Rental Income (if Investment)		Loan Purpose	
Note			
Fee Information			
Lender Fee	Processing Fee	Broker Compensation Method (Must check one of below options)	
\$1,150*		Lender Paid ☐	Borrower Paid ☒
		Compensation Tier _____ % plus\$ _____	Loan Origination Fee _____ % plus\$ _____
Please include Lender fee \$1,050 in Section A on Loan Estimate. Appraisal fee required to be disclosed on Section B on Loan Estimate. *For broker who can't process and issue loan estimates and disclosure by oneself, please call for details.			
Open Escrow (If need help, check box and complete below)			
Escrow Company			
Escrow Officer			
Escrow Email			
Escrow Phone #			
Listing Agent Phone # (For Purchase Loan Only)			
Please prepare documents described below for submission and check the item you submitted			
☐ 1. All borrowers' individual email addresses ☐ 2. Borrowers' signed Authorization and credit report or Credit Card Payment Information Form ☐ 3. Initial signed 1003 Application with maximum information provided by borrowers for us to better understand the purpose of loan prior to qualification ☐ 4. Most recent 1 month Pay Stubs ☐ 5. For W2 Wage Earner: Most recent 1 years' W-2 and Federal Tax Return ☐ 6. For Self-Employed Borrower: Most recent 2 years W-2, Federal Personal & Business Tax Return			

- ☐ 7. Most recent 2 months Bank Statements, Large Deposit to be documented
- ☐ 8. Driver' s License: Front and back copies are always required
Other IDs (Green Card, EAD card, or valid visa): If provided, front and back copies are also required
- ☐ 9. For properties borrowers own, provide ① Most recent Mortgage Statement ② Property Tax Bill
③ Insurance Declaration Page ④ HOA Statement
- ☐ 10. Escrow & Title Company Contact
- ☐ 11. Fully Executed Purchase Agreement (Purchase Only)
- ☐ 12. Earnest Money Deposit Receipt (Purchase Only)

